

INSTRUCTIONS TO NOT ELIGIBLE CANDIDATES

All the not eligible candidates are requested to observe the following information, also to submit / upload required documents in a clear and visible way to take follow up action by 05.00 PM on or before 18.10.2025. All the candidates have to mentioned "Reference No." in their request letters.

1. University has considered the certificates a) which are having one year duration of course in single computer training institution towards PGDCA and b) which are having six months duration of course in single computer training institution towards DCA.
 - ❖ The candidates who are having certificates from Multiple Training Institutions and not having above said duration of the course towards PGDCA & DCA shall not be considered and they have not to submit / upload (or) not to submit request to make them eligible for skill test.
2. Certain candidates have not submitted marks list containing (marks for all the years) basing on the duration of their education qualification.
 - ❖ Candidates who have informed above deficiency in the "Remarks" column has to submit clear and visible marks list consisting all the year marks in a single certificate.
3. All the non-eligible candidates have to submit the following information and to submit relevant clear and visible documents.

Total marks obtained in the examination of their Degree (B.Tech., B.Sc., and etc.) with languages like English, Hindi, Sanskrit etc.		Total marks obtained in the examination of their Degree (B.Tech., B.Sc., and etc.) without languages like English, Hindi, Sanskrit etc.	
Total marks obtained by the candidate	Percentage of marks	Total marks obtained by the candidate	Percentage of marks
* If the CGPAS / SGPAS given in their certificates, candidates have to convert them into percentage of marks and mention the said information in this table.			

NOTE: Basing on the clear submission of information / Documents only, follow up action shall be taken by the University. No further correspondences or information shall not be made with the candidates.

Sd/-
(Dr. V. RADHIKA REDDY)
REGISTRAR

// FORWARDED :: BY ORDER //

N. Ravi Kiran

DEPUTY REGISTRAR (ADMIN)