



**WEB NOTE**

Sub: Dr. NTR UHS: Admin. - To attend for scrutiny of Certificate verification – 2<sup>nd</sup> Phase - Intimation – Reg.

- Ref: 1. This office notification even no. dated 11.01.2024.  
2. Publication of merit list dated 13.03.2026.  
3. This office Web note even no. dt. 02.04.2026.

\* \* \* \*

In continuation to the reference 3<sup>rd</sup> cited, it is hereby notified that on the basis of the results of Written Examination (offline mode), verification of Original Certificates in respect of candidates with the following Hall Ticket Numbers are called for Provisional Certificates Verification to THE POST OF JUNIOR OFFICE ASSISTANTS under NOTIFICATION NO.22/MII/2024, Dt:11.01.2024, subject to the following conditions:

- a) As per Notification No.22/MII/2024, Dt. 11.01.2024 and as per G.O.Ms.No.77, General Administration (Service-D) Dept., Dt.02.08.2023, Horizontal Reservation for women i.e. 33.33% shall be implemented. Accordingly, the following candidates are called for 2<sup>nd</sup> phase Provisional Certificates Verification.
- b) University is calling candidates in 1:4 / 1:5 Ratio for Phase-2 certificate verification as in certain categories, Group -II related Candidates have stood in the Merit Order.
- c) **Mere attending for verification does not confer any right for selection or appointment to the post of Junior Office Assistant. Dr. NTR UHS., VJA .**

22070281	22030261	22070545
22030284	22040059	22020040
22020118	22080270	22130362
22030035	22060692	22040443
22060139	22070323	22030411
22030433	22130237	22130059
22030129	22030297	22070541
22060838	22070205	22061009
22060392	22070573	22060436
22090066	22020085	22060576
22030406	22030339	

**(Total candidates 32 (Thirty two) only**

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The candidates whose Hall Ticket numbers are specified above are hereby instructed to attend in person at the office of Dr. NTR University of Health Sciences, Vijayawada, A.P., **at 11.00 AM on 04.06.2026** for verification of Original Certificates.

Candidates are required to attend with all the following documents:

- 1) All Original Certificates of the qualifying examination and other documents submitted along with the application, (As per Annexure)
- 2) One set of xerox copies of the above certificates attested by a Gazetted Officer
- 3) One set of self-attested xerox copies of the above certificates &
- 4) Any ID proof issued by Government.
- 5) Copy of Hall Ticket of the written examinations conducted by the APPSC.
- 6) Copy of Mail received from Dr.NTR UHS.
- 7) Aadhar Card.

\*\* The candidates who do not attend (or) attend without above mentioned documents / Original Certificates will not be allowed for verification and no further chance to appear for verification will be considered by the University. Such candidates will be deemed to be considered as not willing to join the Junior Office Assistant post. **No further correspondence will be entertained.**

The Candidates who are already working in the Government / Semi Government and Autonomous bodies have to mandatorily submit NOC from their employer, stating that the organization has NO OBJECTION to relieve from present duties. [Proforma is enclosed]

No TA and DA will be paid to the individuals by the University for attending the Original Certificates Verification.

Encl: ANNEXURE

Sd/-  
**(Dr. T. SAI SUDHEER)**  
**REGISTRAR**

Copy to:

- In-charge IT Wing / Project Manager of MEDHAS Team, Dr. NTR UHS., VJA  
– with a request to arrange to display the same in the Dr. NTR UHS official website.

ANNEXURE

1. Date of Birth certificate (SSC certificate)
2. Study Certificates (From Class IV to X)
3. Educational Qualification Certificates UG / PG – Original Degree
4. Caste Certificate (Submitted at the time of Notification / Recent)
5. EWS Certificate (Submitted at the time of Notification)
6. Hearing Handicapped Certificate issued by the Competent Medical Officer
7. Address Proof
8. Photos 3 (latest)
9. Attested Copies of all the Certificates – 02 sets (01 – Duly Attested by the Gazetted Officer and 01 – Duly Self Attested)
10. Aadhar Card

Sd/-REGISTRAR

## DECLARATION FORM

To Whom so ever it may concern (NOC)

This is to certify that the Office of \_\_\_\_\_  
Department / Organization has no objection to relieve Sri /  
Smt. \_\_\_\_\_, from his / her duties.

If, he / she was given appointment as Junior Office Assistant by  
Dr.NTR University of Health Sciences, Vijayawada – 08, basing on their  
Notification bearing No. 22/MII/2024 and as per the merit order obtained by  
the above candidate in the written test conducted by the APPSC, Govt of  
Andhra Pradesh.

Station:

Signature of Competent Authority

Date:

Designation & Office Seal

Department :

To  
The Registrar,  
Dr. NTR University of Health Sciences,  
Vijayawada – 520 008, A.P.