



**Dr. NTR UNIVERSITY OF HEALTH SCIENCES: ANDHRA PRADESH: VJA – 8  
Admissions into MBBS Course under Competent Authority Quota Seats for  
the Academic Year 2024-25**

**NOTIFICATION TO RETAIN/CONTINUE IN THE PHASE-I  
REPORTED COLLEGE/SEAT**

In continuation to the notifications dt.15.09.2024 & 19.09.2024, the following instructions are hereby issued with regard to Phase I Admissions made into MBBS Course under Competent Authority Quota Seats for the academic year 2024-25.

- a. **Phase-I reported/joined candidates will receive messages from Dr. NTR UHS, Vja regarding submission of self-declaration to retain/continue at the Phase-I reported/joined seat of MBBS course for the academic year 2024-25.**
- b. **Candidates who are willing for upgradation as per the one-time options already exercised or willing to Exit from the reported seat can ignore this message.**
- c. **Exercising option to retain/continue in the existing seat is completely at the sole discretion of the candidates. There is no role of the colleges in this regard.**
- d. Phase-I reported/joined candidates, who are willing to retain/continue in the existing seat shall submit their self-declaration through online mode only as per the following schedule.

**SCHEDULE**

1.	Date of issue of Notification	21.09.2024
2.	Login For submitting self -declaration to Retain/continue in the existing seat <a href="https://apuhsugadmissions.aptonline.in/MBBS/Home/StudentLogin">https://apuhsugadmissions.aptonline.in/MBBS/Home/StudentLogin</a>	From 08.00 PM on 21.09.2024 Upto 12.00 PM on 24.09.2024

- e. **This is not applicable to the candidates who have been allotted a college/seat as per their 1<sup>st</sup> option (of the prioritised options) and reported/joined at that college.**
- f. The candidates who have submitted self-declaration to retain/continue in the reported/joined seat of Phase-I will not be considered for upgradation in next phase of counselling (except for default sliding within the same college as per the one-time options already exercised), but will be retained in the existing seat. No further correspondence will be entertained in this regard.
- g. Phase-I reported/joined candidates who have not submitted self-declaration to retain in the reported/joined seat will be considered for Phase-II of counselling for upgradation/sliding as per the one-time options already exercised, provided that they have not availed Free Exit facility.

**Procedure for submitting self-declaration to retain at the Phase-I reported/joined seat:**

- a. Interested candidates shall login to their respective login id's.
- b. After login, candidate shall enter the OTP received to the registered mobile number or email. If OTP is not received for long time, please click on "RESEND" for getting OTP again.
- c. After that the candidate can see the details of Reported/Joined college. If the candidate willing to retain/continue in the reported/joined college, he / she shall click the check box and click "Submit with OTP".
- d. Enter OTP received to the Mobile/Email and shall click on "Verify & Submit" Button.
- e. After successful submission with OTP, candidates can take print out of the same by clicking on "PRINT" button for future reference
- f. Once the candidate completes the said procedure, it will be confirmed that the candidate has accepted and willing to retain and continue in the Phase-I reported seat. No request for change, if any will be entertained under any circumstances.

**IMPORTANT NOTE:** Once the candidate exercised the Retain Option, he/she has no right to claim for up-gradation for 2<sup>nd</sup> phase of counselling or further phase (s) of counselling.

- Decision of the Competent Authority is final.

**Help Desk Numbers:**

Technical difficulties	9000780707 & 8008250842	} (from 10.00 AM to 06.00 PM)
Regarding Regulations	8978780501, 7997710168, and 9391805239	
Website	<a href="https://drntr.uhsap.in">https://drntr.uhsap.in</a>	

Date: 21.09.2024  
Place: Vijayawada

Sd/-  
(Dr. V. RADHIKA REDDY)  
REGISTRAR