



Dr. NTR UNIVERSITY OF HEALTH SCIENCES:A.P.: VIJAYAWADA – 520 008

Ref. No.966/EA4/B.Sc(Nursing)/2024-25

Date.30.11.2024

To

All the Principals of Post Basic B.Sc.(N) 2YD course colleges
Affiliated to Dr. NTR UHS, Vja.,

Sir/Madam,

Sub:- Dr. NTR UHS – Admissions – 2nd phase of web based counseling for admission into Post Basic B.Sc.(N) **2 YD course** for the academic year 2024-25 – Certain instructions - issued – Regarding.

Ref: 1. This office Lr.No. 966/EA4/B.Sc(Nursing)/2024-25, Date.07-11-2024.
2. Lr.No. 804/APHERMC/ADMN/Gri./2024, Dt. 21.11.2024 of Andhra Pradesh Higher Education Regulatory and Monitoring Commission (APHERMC).

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After Re-inviting the Online applications from the candidates alongwith uploading scanned original certificates, the Provisional Final Merit Position list has been prepared basing on the uploaded original certificates.

In continuation to this office letter cited, I am to inform you that the 2nd phase of web-based counseling for admission into Post Basic B.Sc., (Nursing) 2 YD course for the academic year 2024-25 is held on 30.11.2024 and allotments are released on **30.11.2024**.

The last date for reporting is	03.00 PM on 04.12.2024.
Freezing the Data	04.00 PM on 04.12.2024.

The list of allotted candidates in respect of your college is available on website: <https://drntr.uhsap.in>. The Selected candidates are informed that the classes were already commenced from **11.11.2024**.

All the Principals are informed to:

- Admit the candidates with “**ALLOTMENT ORDER**” copy only.
- Admit the candidates with all Original Certificates who have been allotted a seat afresh in Phase-II counseling.
- Admit the allotted candidates those who got seat and admitted in Phase-I counseling and slid in phase-II, with the copy of the custodian certificate issued by the earlier college and inform the candidate by giving time to collect the original certificates from the previous college and to submit at the present college.
- Return the original certificates and entire fee paid to the candidates who slides from previous college to other college in this phase of counseling.
- Before admitting the allotted candidate, verify the name in the selected candidates list and also eligibility as per rules, which were communicated in the reference 1st cited.
- Verify the list of allotted candidates in the 2nd phase of counseling which was displayed on the University website and also on reporting portal.
- Inform those candidates, who were admitted in earlier phase counseling in one college and now slid to other college, to report to the newly allotted college immediately by returning their original certificates and entire fee. Shall not continue any candidate who is not in the list of selected candidates in this phase of counseling.
- Any lapse in this regard will be viewed seriously.

- i. Reporting is not required again in respect of candidates admitted in earlier phase of counseling and again allotted same college in 2nd phase counseling due to change of seat category.
- j. Principal has to correctly mark either Reported or Not Reported for all the candidates irrespective of Phase of allotment before freezing the data.
- k. Freeze the reported/ not reported data on the link: <https://apuhs-ugadmissions.aptonline.in/UGNRTY/Home/StudentLogin> by 3.00 P.M on **04.12.2024 without fail and the freezed report should also be emailed to aunursingadmissions@gmail.com.**

Further, the APHERMC vide ref. 2nd cited has stated that, students and parents across the state have complained that certain Private Unaided Higher Educational Institutions are engaging in unethical practices, which includes –

- Retaining Original Certificates of students even after the completion of their programs.,
- Collecting Fees in excess of the amounts prescribed by the Government in the relevant G.Os.

Such practices not only cause undue mental distress to students and their families but also obstruct students' opportunities for higher education and employment.

As per Rule 11A(1)(d) of the APHERMC Rules,2019, read with Section 10 of the APHERMC Act,2019, the Commission has the authority to impose penalties of upto Rs. 15,00,000/- for deliberate and willful retention of Original Certificates. Also, the Commission can recommend the disaffiliation of Institutions indulging in such erratic practices.

Vide UGC Regulation of October, 2018 – Para 4.2, the University Grants Commission (UGC), also strictly prohibits the retention of Original Certificates. The Commission is continuously and closely monitoring this issue on a priority basis through its "Grievance Cell" and official communication with HEIs, as cited in the Notice No. 04/APHERMC/ADMN/2021, Dt. 05.02.2021.

The commission further noted that the Institution found guilty of such acts will be liable for punishment as per their rules.

Therefore, all colleges are requested to adhere to:

- The provisions of the APHERMC Act, 2019, and its related rules and regulations.
- The directives issued by the University Grants Commission (UGC)
- the Fee Structure notified by the APHERMC & other Regulations issued by Dr. NTR UHS from time to time regarding fee & verification of original certificates.

Severe Disciplinary action will be initiated against the college who withholds the original certificates of the candidates even after completion of verification of original certificates of admitted candidates by the University and APHERMC.

Note: KEEPING IN VIEW OF LIMITED TIME AVAILABLE FOR COMPLETING THE COUNSELLING AS PER THE INDIAN NURSING COUNCIL, NEW DELHI SCHEDULE, IT IS INFORMED THAT SUNDAYS AND ALL PUBLIC HOLIDAYS ARE TO BE TREATED AS WORKING DAYS TILL THE COMPLETION OF THE B.SC.(NURSING) 4 YDC COUNSELLING.

Kindly acknowledge the receipt of the same.

Yours faithfully,
Sd/-
(Dr.V. RADHIKA REDDY)
REGISTRAR

Encl: Annexure

ANNEXURE

The following original certificates to be verified and collected at the time of admission.

1. Original allotment order
2. Provisional verification form
3. SSC or equivalent examination containing the Date of Birth
4. Memorandum of marks of qualifying examination, i.e., Intermediate or Equivalent examination
5. GNM Original Diploma Course Certificate and GNM 3 Years / Consolidated Marks Memo
6. GNM Registration Certificate
7. Transfer certificate (T.C)
8. Study Certificate(s) from 6th class to Intermediate
9. GNM Study Certificates
10. Permanent Caste Certificate (Integrated Community Certificate)
11. Income certificate of the Parent issued by MRO / Copy of White Ration card
12. Special Category certificates if applicable i.e. (PwD)
13. Local status certificate (Migration)
14. Service Certificate – Regularization / Probation declaration order.

Sd/-
(Dr. V.RADHIKA REDDY)
REGISTRAR